



# Request for Authorization to Return (ATR)

Michigan Fluid Power  
4556 Spartan Ind. Dr. S.W.  
Grandville, Mi 49418  
616.538.5700 Phone  
616.538.9773 Fax

**Please provide the following information:**

**Company:** \_\_\_\_\_ **Contact:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Zip:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Part #** \_\_\_\_\_ **QTY** \_\_\_\_\_ **PO#** \_\_\_\_\_

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**Part#** \_\_\_\_\_ **QTY** \_\_\_\_\_ **PO#** \_\_\_\_\_

**Invoice #** \_\_\_\_\_

**Reason for Return (check all that apply)**

**Warranty Claim**

**Non-Warranty Claim**

Product did not work

Credit Request (product is good)

Product shipped was incorrect

Repair/Service Material for quote

Product received damaged

Other (explain) \_\_\_\_\_

**\*\*\*\*NON RETURNABLE ITEMS\*\*\*\***

Hydraulic/Pneumatic Cylinders  
Repair Kits (seals) over 30 Days Old

### For Any Hydraulic System or Component Returns

- All fluids must be drained from product before shipment (This is per Federal Haz/Mat Regulation #HMR; 49 CFR part 171-180)
- All ports should be plugged or covered and care should be taken to protect the rod end threads.
- Returned products that are filled with oil will be refused at our dock and sent back to you at your expense.
- Components shipped in cardboard should be secured and multiple cylinders should be blocked to prevent movement. (No Styrofoam Packing).

**MFP Evaluation Results:** \_\_\_\_\_

**ATR# Restock Charge%** \_\_\_\_\_

**Repair/Service Charge Delivery** \_\_\_\_\_

**Evaluation Summary** \_\_\_\_\_

**\*\*\*\*email to [kwiersma@mifp.com](mailto:kwiersma@mifp.com) or Fax to Karla @ 616.538.9773\*\*\*\***